

THE RURAL MUNICIPALITY OF SPRINGFIELD

COUNCIL MEETING

WEDNESDAY, August 13<sup>th</sup>, 2008

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Present: Reeve Peter Skrupski  
Councillor Bob Bodnaruk  
Councillor Karen Lalonde  
Councillor Ken Lucko  
Laurent Tétrault, CAO  
Randy Znamirovski, CFO  
Colleen Draper, Recording Secretary

Absent: Councillor Brian Thompson  
Councillor Lorne Vaags

Reeve Skrupski called the meeting to order at 1:02 p.m.

**AGENDA**

08-387 SKRUPSKI BE IT RESOLVED THAT the Agenda be adopted / amended as  
BODNARUK follows:  
Add: List of Accounts  
Base work and Seal Coat Tender  
Main Street Storm Sewer  
Hillside Transfer Station - Lighting  
Oxford, Bismark and Day Street Reconstruction  
Road Slide assessment and remediation  
Culvert purchasing  
Mid-Canada Snow Conference and Trade Show  
Tank on municipal property  
Notice to rescind 08-364  
Anola landscaping  
Gravel tour - September 2  
Building site - NW 19-10-7E  
Delegation - prior materials  
LFP meeting  
Resignation - Fire Chief  
CARRIED (4-0)

**MINUTES**

08-388 SKRUPSKI WHEREAS the minutes of the Council meeting held August  
LUCKO 6<sup>th</sup>, 2008 have been previously distributed to Council;  
BE IT RESOLVED THAT the same be and are hereby amended  
as follows:  
Page 10 - reflect 2-4 defeated on Resolution 08-364  
Page 2 - driveway "will" be used  
Page 14 - spelling corrections  
By-law 08-12 - Mangano (4-2) vote  
In camera (5-1) vote  
CARRIED (4-0)

**REPORTS - ELECTED OFFICIALS**

Councillor Bodnaruk reported on his attendance at an Eastman Regional Development Inc. meeting on August 7 and a Cooks Creek Conservation Sub-District meeting on August 13<sup>th</sup>.

Councillor Lalonde reported on her attendance at a meeting with Kinsmen Youth Centre representatives on August 12 and a Public Works Committee meeting on August 13.

Councillor Lucko reported on his attendance at the Association of Rural Municipalities meeting on August 7 and a Public Works Committee meeting on August 13.

Reeve Skrupski reported on his attendance at a meeting with the Fire Department Officers on August 11, met with Kinsmen Youth Centre representatives on August 12 and a Public Works Committee meeting on August 13.

CAO, Laurent Tetrault reported on his attendance at the Association of Rural Municipalities meeting on August 7, met with Mr. and Mrs. Andrejowich on August 8 and met with Fire Department Officers on August 11.

#### **DEPARTMENT REPORTS**

Maintenance Coordinator - May 2008 report received as information.

Springfield Police Report - A department report up to July 4, 2008 was received as information.

Springfield Fire and Rescue Report - June and July 2008 reports received as information.

Animal Control Report - June and July 2008 reports received as information.

#### **UNFINISHED BUSINESS**

##### Cellular Phones

The Chief Financial Officer reported that he will be meeting with a representative from MTS to discuss alternate phone contracts. The CFO was advised to investigate savings for other department phone contracts as well and council is to decide if they would like to keep the blackberry or switch to a cellular phone.

##### **Consent Agenda**

08-389 SKRUPSKI  
BODNARUK

WHEREAS a consent agenda has been submitted consisting of 8 items;  
BE IT RESOLVED THAT the said consent agenda be adopted as circulated. CARRIED (4-0)

**NEW BUSINESS**

2007 Year End Financial Statement

The Chief Financial Officer gave an extensive power point presentation, with hand outs, expanding on information regarding the general operating fund, utility operating fund and reserve funds. 2007 was a good year as the General Operating Fund had a surplus of \$245,000 and the Utility Operating Fund had a surplus of \$31,000. The detailed presentation indicated the significant variance for budget by department. Reserve Fund balances were significantly increased with the exception of the capital requirements (due to using reserve funds vs. borrowing for water reservoir and plant) and the Gas Tax (due to Springfield Road Development) Reserve Funds.

*Council took a short break.*

**DELEGATIONS**

Ray Renooy from Cosmic Rays, met with Council to present his proposal which includes updating the R.M. logo, installing two digital display signs in Springfield, installing welcome signs for each community in Springfield, redeveloping the website and creating community publications for distribution. The delegate was advised that the 2008 budget was already set and they would consider his proposal when preparing the 2009 budget.

Howard Smith, Don Reid and Ken Edie met with council to discuss the need for senior's housing in Dugald and Springfield in general. The delegates advised that a steering committee has been formed. They have met with North Eastman Health Association who advised them that there is a need for assisted living in Springfield. The delegates advised Council that no specific location has been determined and they want it to service all of Springfield. Council asked that the committee keep them apprised of any new information.

**NEW BUSINESS CONT'D**

2007 Year End Financial Statement

08-390 SKRUPSKI BE IT RESOLVED THAT the Financial Statement for the  
LALONDE year ending December 31<sup>st</sup>, 2007 be accepted as  
presented. CARRIED (4-0)

Audited Financial Statement - Received as information.

Appointment of Auditor

08-391 SKRUPSKI BE IT RESOLVED THAT the R.M. of Springfield appoints  
LALONDE the Exchange chartered accountants to conduct the 2008

financial audit based on the written proposal for \$5,925.00. CARRIED (4-0)

Canada Post Corporation Strategic Review - Received as information.

Ukrainian Catholic Church

08-392 SKRUPSKI BE IT RESOLVED THAT the Ukrainian Catholic Church of  
BODNARUK the Immaculate Conception at Cooks Creek be granted an  
annual maintenance grant of \$4,000.00 for 2008.  
CARRIED (4-0)

Special Event Permit

08-393 BODNARUK BE IT RESOLVED THAT Council authorize a Special Events  
SKRUPSKI Permit for the wedding of Clarissa Bagnall and Russell  
Asquith on September 13<sup>th</sup>, 2008. CARRIED (4-0)

Springfield Regional Committee

Correspondence regarding financial support was received as information. The Committee is to be advised that a year end financial statement needs to be submitted. Item to be deferred to next meeting.

Mayors and Reeves of the Capital Region - Item was deferred to the following meeting.

Correspondence - Open Meetings

08-394 LALONDE BE IT RESOLVED THAT Council agree to distribute a copy  
LUCKO of the May 8, 2008 meeting minutes with  
Intergovernmental Affairs. CARRIED (4-0)

Agassiz Resort Development - Received as information.

Bizpal

Councillor Bodnaruk advised that Bizpal is a website that people can apply for planning permits through. To be discussed at the next Economic Development and Planning meeting.

List of Accounts

08-395 SKRUPSKI WHEREAS disbursements have been reviewed for the period  
LUCKO of July 10, 2008 to August 13<sup>th</sup>, 2008;  
BE IT RESOLVED THAT all accounts listed on the attached  
printout from cheque #123867 to #124084 totalling  
\$985,912.05 be approved for payment.  
CARRIED (4-0)

Base work and Seal Coat Tender

- 08-396 BODNARUK LUCKO BE IT RESOLVED THAT the unit price tender bid from L. Chabot Enterprises in the amount of \$282,336.00 plus applicable taxes be accepted, with a 10% contingency allowance, as per the design and specifications of the 2008 Basework and Seal Coat Tender for 1180m on Pineridge Road south of Oakwood Road and 1600m on Oakwood Road west of Pineridge Road.
- CARRIED (4-0)

Main Street Storm Sewer

- 08-397 LALONDE LUCKO BE IT RESOLVED THAT the tender bid from HD Accurate in the amount of \$19,900.00 plus applicable taxes be accepted as per the design and specifications of the Main Street Storm Sewer Quotation package with a 10% contingency allowance.
- CARRIED (4-0)

Hillside Transfer Station - Lighting

- 08-398 SKRUPSKI BODNARUK BE IT RESOLVED THAT the Manager of Operations and Services be authorized to contract Exco Electric for the installation of Emergency Lighting at Hillside Transfer Station for the sum of \$13,500.00 plus applicable taxes.
- CARRIED (4-0)

Oxford, Bismark and Day Street Reconstruction

- 08-399 BODNARUK SKRUPSKI BE IT RESOLVED THAT the Manager of Operations and Services be authorized to enter into an agreement with Stantec Consulting Ltd. for the detailed design and construction engineering services for the Oxford, Bismark and Day Street Reconstruction Project to be constructed in 2009 under one contract with a maximum engineering contract cost of \$159,500.00 plus applicable taxes and disbursements.
- CARRIED (4-0)

Road Slide assessment and remediation

- 08-400 LUCKO LALONDE BE IT RESOLVED THAT the Manager of Operations and Services be authorized to enter into an agreement with Genivar for the detailed assessment and remediation design for the road slide failures on Lorne Hill and Hillside Road for the sum of \$6,230.00 plus applicable taxes and disbursements.
- CARRIED (4-0)

Culvert purchasing

- 08-401 LUCKO LALONDE BE IT RESOLVED THAT the Manager of Operations and Services be authorized to order culvert materials from Canada Culvert for the Oxford, Bismark and Day Street Reconstruction Project at previously secured 2008 pricing with the material delivery and invoicing to be completed in 2009.
- CARRIED (4-0)

Mid-Canada Snow Conference and Trade Show

08-402 LUCKO  
LALONDE

BE IT RESOLVED THAT the Manager of Operations and Services be authorized to appoint staff of the Public Works Department to attend the Mid-Canada Snow Conference and Trade Show in Winnipeg on October 8-10, 2008 with the total registration cost not to exceed \$2,250.00. CARRIED (4-0)

Notice to rescind 08-364

Councillor Lalonde gave written notice to rescind Resolution of Council No. 08-364 dated August 6<sup>th</sup>, 2008.

Anola landscaping

08-403 LUCKO  
LALONDE

BE IT RESOLVED THAT \$20,000.00 be taken from Ward 4 Ward Appropriation to complete the Anola drainage works and sodding on Benton Street from other works. CARRIED (4-0)

Gravel tour - September 2

Reeve Skrupski requested that a gravel tour be arranged with all of the gravel operators in Springfield for all of Council, Chief Administrative Officer, Chief Financial Officer and Manager of Operations and Services to attend.

Building site - NW 19-10-7E

The Chief Administrative Officer was asked to contact the Development Officer regarding subdividing the yard site off of the water retention area in NW 19-10-7E.

Delegation - prior materials

Reeve Skrupski requested that any delegations coming before council should provide handouts for inclusion in the agenda package and any power point presentations should be provided on CD for office filing.

LFP meeting

A Legislative Finance and Personnel Committee meeting was arranged for September 15 at 5:00 p.m. in Council Chambers.

Tank of Municipal Property

Councillor Bodnaruk inquired about the status of the tank on the Dugald building property.

Resignation - Fire Chief

The Chief Administrative Officer advised that he had accepted Mike Purtill's resignation as Fire Chief. Dick Vlaming has taken on the role of Acting Fire Chief for the next three months until a new Fire Chief is hired.

Adjournment

LUCKO

THAT this meeting stand adjourned the time being 4:25 p.m. CARRIED (4-0)

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Peter Skrupski  
Reeve

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Laurent Tétrault  
Chief Administrative Officer